



State of California—Health and Human Services Agency
California Department of Public Health

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Director and State Public Health Officer



GAVIN NEWSOM
Governor

DATE

TO: CALIFORNIA LOCAL HEALTH JURISDICTIONS

SUBJECT: HIV SURVEILLANCE PROGRAM FUNDING IN FY **20XX-20XX**

The California Department of Public Health, Center for Infectious Diseases, Office of AIDS (OA) is pleased to announce the availability of \$6.67 million in State General Funds in fiscal year **(FY) 20XX-20XX** for local HIV surveillance programs. HIV surveillance program activities focus on five goals:

1. **Maintain infrastructure for HIV surveillance** by establishing and maintaining HIV case surveillance in health, medical, public health, and social service settings, including laboratories and HIV testing sites such that HIV case reporting to the local health department occurs in a timely and complete fashion;
2. **Collect and submit accurate, complete, and timely HIV surveillance data to Office of AIDS.** Collect HIV surveillance data that meet all data requirements set forth by the OA and the Centers for Disease Control and Prevention (CDC), and submit those data to the OA in a timely fashion;
3. **Maintain data security and confidentiality.** Protect patient privacy and confidentiality by ensuring that protected health information is stored and disclosed only in a manner consistent with California and federal laws and regulations, and OA policies and procedures;
4. **Program management and coordination.** Conduct HIV surveillance activities in a manner consistent with administrative, fiscal, budgetary, and program guidance from CDPH, OA, and CDC that ensure program management and coordination;
5. **Collaborate with partners to respond to the HIV epidemic** to facilitate sharing data and resources to support progress toward meeting California's Integrated Plan goals and objectives.



These funds will be available to the HIV surveillance program on a yearly basis from July 1, 2019 – June 30, 2024. The amount of funding allocated is on an annual basis through a non-competitive formula. A [summary of the surveillance program funding allocation](https://www.cdph.ca.gov/Programs/CID/DOA/CDPH%20Document%20Library/Surveillance_Program_Allocation%20Process.pdf) process, including the annual allocation amounts for specific jurisdictions are available at:
https://www.cdph.ca.gov/Programs/CID/DOA/CDPH%20Document%20Library/Surveillance_Program_Allocation%20Process.pdf

The funds must be used to provide allowable HIV surveillance program activities at the local level. For guidance, please see the [Scope of Work](https://www.cdph.ca.gov/Programs/CID/DOA/CDPH%20Document%20Library/HSP_Scope_of_Work.pdf):
https://www.cdph.ca.gov/Programs/CID/DOA/CDPH%20Document%20Library/HSP_Scope_of_Work.pdf

All Grantees must adhere to the Scope of Work, and any subsequent revisions, along with all instructions, policy memorandums, or directives issued by CDPH/OA. CDPH/OA will make any changes and/or additions to these guidelines in writing and, whenever possible, notification of such changes shall be made 30 days prior to implementation.

In order to apply for these funds, you must return the required budget documents by **DATE**. The [documents should be emailed](mailto:HIV.Surveillance@cdph.ca.gov) to HIV.Surveillance@cdph.ca.gov.

If you [have any questions](#), please email HIV.Surveillance@cdph.ca.gov or [contact Kimberly Ferreira](mailto:Kimberly.Ferreira@cdph.ca.gov) at Kimberly.Ferreira@cdph.ca.gov.

Sincerely,

Deanna A. Sykes, PhD
Chief, Surveillance and Prevention Evaluation and Reporting Branch
Office of AIDS
California Department of Public Health

cc: Kimberly Ferreira
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